

**DARLINGTON ARMS
Managers Report and Agenda
June 11, 2019 @ 7:00 PM
Darlington Arms Lobby**

NAME	ROLE	PRESENT	REGRETS
Eric Ross	President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Connor Matzelle	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Shantel Ryback	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Heidi Guenther	Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jon Thomas	Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Martin Duriqes	Treasurer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
David Kelly	Secretary	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jennifer Wilcox	Property Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Agenda Items	Decision/Actions
Call to Order	Call to Order at 7:05 pm Motion by: Martin Duriqes Second: Connor Matzelle All in favor: Yes
Verify Quorum	5 / 7
Approval of Previous Minutes – April 9, 2019	Motion by: Martin Duriqes Second: Shantel Ryback All in favor: Yes
Approval of Financials & Cheque Run	Martin approved financials and cheque run listing for May 2019.
Arrears	A discussion was had regarding the units which were in arrears. KSG to proceed with applicable processes.
Old Business	Decision/Actions
RFS	Reliance provided Reserve Fund Study. Annual update completed and will be distributed to all owners.
Noise Complaint	<ul style="list-style-type: none"> Unit on 7th floor & Drilling Still receiving ongoing complaints. Board advised KSG to contact owner regarding next steps which may involve legal obligations.

Landscaping	Smiths Landscaping was discussed to complete the landscaping. Would like to find out the cost of cutting weekly vs bi weekly.
Plumbing and Mechanical	Proposal for new plumbing and mechanical company was distributed.
NEW BUSINESS	Decision/Actions
BEVA – Exterior Brick Work	<ul style="list-style-type: none"> • Advanced Engineering approved
Budget	<ul style="list-style-type: none"> • Review the 2019-2020 Budget draft. Board to review and advise KSG on final numbers.
Various Maintenance Items	<ul style="list-style-type: none"> • Board would like to look into the next possible maintenance items such as painting and having a good spring clean done.
Date of Next Meeting	<ul style="list-style-type: none"> • September 10, 2019 – 7 pm